

LHC Board of Directors

2016 Board Orientation Meeting Minutes

Tuesday, October 18, 2016

**2415 Quail Drive
V. Jean Butler Board Room
Baton Rouge, LA 70808
9:00 A.M.**

Board Members Present

Lloyd S. "Buddy" Spillers
Jennifer Vidrine
Michael T. Anderson
Tammy P. Earles
Elton M. Lagasse
Nancy T. Montoya
Willie Rack
Donald B. Vallee
Gillis R. Windham

Board Members Absent

Larry Ferdinand
John N. Kennedy

Staff Present

Barry E. Brooks
Edselle Keith Cunningham, Jr.
Bradley Sweazy
Brenda Evans
Loretta Wallace
Janel Young
Rene Landry
Kevin Brady
Leslie C. Strahan
Christine Bratkowski
Barbara Stoetzner
Liza Bergeron
Marjorianna Willman

Nicole Sweazy
Ray Rodriguez
Sarah Mulhearn
Natasha Anderson
John Ampim
Juon Wilson
Rendell Brown

Others Present

Charles E. Tate

CALL TO ORDER

Board Chairman Lloyd S. “Buddy” Spillers called the meeting to order at 9:02 a.m. Board Secretary Barry E. Brooks called the roll; there was a quorum.

Chairman Spillers delivered the Welcome Address.

LHC Interim Executive Director Edselle Keith Cunningham, Jr. delivered the Opening Remarks.

BOARD ADMINISTRATIVE MATTERS

Board Coordinator-Secretary Barry E. Brooks briefly discussed the Board Travel Policy, Board Meeting Preparations, and Board Travel Reimbursements.

Board Member Elton M. Lagasse arrived at 9:10 a.m.

Board Member Tammy P. Earles arrived at 9:19 a.m.

BOARD GOVERNANCE

IED Cunningham discussed the following: Mission of LHC, Role of the Board as a Policy Board, Common Acronyms/Terms/Definitions, Planning, The Board Works as a Team, Board Conduct, Advocacy, Role of the Board Counsel versus LHC Executive counsel, Board Liability, Managing Conflict on a Board, Legal Duties of a Board Member, etc.

BOARD ETHICS TRAINING

Board of Ethics Administrator Kathleen Allen presented one-hour of Ethics Training.

PROGRAMS AND SUPPORT SERVICES PRESENTATIONS

Rental Production Department (Marjorianna Willman)

LIHTC, QAP, Project Restrictions

Louisiana Housing Authority (Winona Connor)

ESG, PSH, Homeless Support and Housing

Single Family (Brenda Evans)

1st Time Homebuyers Program, Participating Lenders, Market Rate Program, HUD Housing Counseling Program, LHC Marketing Strategies

Disaster Recovery (Liza Bergeron and Ray Rodriguez)

Katrina-Rita SRPP, NRPP, Gustave-Ike State Affordable Rental, G-I Parish Affordable Rental, G-I Housing Programs, Isaac Programs, St. John Isaac Housing Programs, Flood Recovery Task Force

Energy Programs (Loretta Wallace)

LIHEAP, WAP

Nonprofit Rebuilding Rental Program (Loretta Wallace)

Project Based Contract Administration (Loretta Wallace)

Internal Audit Division (Collette Mathis)

Human Resources (Kevin Brady)

Asset Management (Todd Folsie)

Compliance, Construction

Asset Management Desk Monitoring (Dione Milton)

Other Program and Support Services Presentations (Organizational Performance and Reporting, Communications, Operations, Fiscal Department, and Information Technology) were scheduled to present, but due to time constraints will be scheduled for a later date.

LHC STRATEGIC PLAN AND HOUSING NEEDS ASSESSMENT

LHC Chief Operating Officer Bradley Sweazy briefly discussed the Strategic Plan and Housing Needs Assessment.

SUMMARY OF DISCUSSIONS DURING PRESENTATIONS

Board Member Nancy T. Montoya inquired on how Board Meetings are conducted, Public Open Meetings versus Closed Meetings, use of Committees to better help Full Board Meetings run more efficiently, and how to best handle Board requests to staff for information and to ensure that responses thereof are shared with all Board Members.

Board Member Donald B. Vallee requested the HR Director Kevin Brady give a presentation to the Administrative Committee at the November Board Meeting.

Board Member Vallee noted that LHC needs to collect higher fees for compliance inspections.

Board Member Montoya requested a basic housing policy in order to better guide decisions needing to be made relative to the upcoming QAP. She noted that she would be instrumental in best drafting such and that she would confer with the NCHSB for related best practices, Chairman Spillers approved her doing the aforementioned.

Board Member Vallee suggested a group be formed to study the HNA to explore ways to include the underserved areas.

There were lengthy discussions related to uses of Committees versus having everything discussed during Full Board.

Due to time constraints and the multitude of information from the many presentations, the Board requested having more in-depth presentations in the future.

OTHER BUSINESS

None.

ADJOURNMENT

There being no other matters to discuss, Board Chairman Spillers offered a motion for adjournment that was seconded by Board Michael T. Anderson. There being no discussion or opposition, the motion passed unanimously.

The Full Board meeting adjourned at 4:09 pm.

Chairman

Secretary